

The Preferred Address



**CARLTON HOTEL SINGAPORE
HOTEL ACCOMMODATION**

**SINGAPORE COLLEGE OF INSURANCE
"World Risk and Insurance Economics Congress (WRIEC)"
25-29 July 2010**

Please return directly to: **CARLTON HOTEL SINGAPORE**

76 Bras Basah Road Singapore 189558 Tel: (65) 6338 8333 Fax: (65) 6339 6866

Contact Person:

Joey Kwee (Assistant Director of Sales) Tel: (65) 63118 155 Fax : (65) 6338 3208 Email: joey.kwee@carltonhotel.sg

Hilary Kong (Sales Coordinator) Tel: (65) 63118 159 Fax : (65) 6338 3208 Email: sales@carltonhotel.sg

A. ROOM RESERVATION

Hotel	Room Rate Per Night		Room Type
		Single / Twin	
Official Hotel Carlton Hotel Singapore	<input type="checkbox"/> Superior Room	S\$282.48nett (S\$240.00++) / S\$306.02nett (S\$260.00++)	<input type="checkbox"/> Single <input type="checkbox"/> Twin
	<input type="checkbox"/> Deluxe Room	S\$306.02nett (S\$260.00++) / S\$329.56nett (S\$280.00++)	<input type="checkbox"/> Single <input type="checkbox"/> Twin
	<input type="checkbox"/> Executive Room	S\$329.56nett (S\$280.00++) / S\$353.10nett (S\$300.00++)	<input type="checkbox"/> Single <input type="checkbox"/> Twin
** Room rates inclusive of Breakfast and In-Room Broadband Internet Access			

All rates quoted are subject to 10% service charge, prevailing government taxes, valid for this event only and in Singapore dollars. Room types are subject to availability upon reservation.

B. YOUR PARTICULARS

Arrival Date : _____ Flight No.: _____ E.T.A. : _____

Departure : _____ Flight No.: _____ E.T.D. : _____

Name of guest :

(Given Name) : _____ Family Name : _____

(Prof, Dr, Mr, Miss, Mrs, Ms)

Please complete a copy of this form for each room booking.

Telephone: _____ Telefax: _____ E-Mail: _____

C. PAYMENT

Payment method (Please tick one):

Visa Card MasterCard Card American Express

Visa/MasterCard/Amex No. _____

Expiry Date: _____

Full Name: _____ Signature: _____

D. IMPORTANT INFORMATION

1. A non-refundable deposit of one room night charge will be imposed on every successful confirmation of booking.
2. No-show or cancellations made within 48 hours prior to the event / arrival date will be subject to full cancellation charge for the entire duration of stay.
3. Check-in time is 1400 hours and check-out time is 1200 hours. Early check in after 08.30hrs will be subject to availability. For early arrival, we would like to recommend reservation to be pre-blocked one-night before the actual arrival date for guaranteed check-in. Any request for late check out till 18:00 hours will be subject to availability. Late check-out after 18:00 hours will be chargeable at a full day room rate.
4. Please inform us of any changes of your reservation in writing via email or fax.
5. All room types will be subject to availability at time of booking.

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reg no. 197201840D

